

At Brookhaven, the Safeguards & Security Division (S&SD) is charged with protecting the Laboratory's people, programs, and property.

Within S&SD, the men and women of the Police Group are the first people to whom employees, facilities-users, students, and other guests can turn if safety questions or incidents arise. The

Police Group staff is friendly, trustworthy, and ready to help. They are well-trained to handle situations by themselves or by calling upon the Laboratory's Fire/Rescue Group and other resources.

You will meet members of the Police Group around the site: controlling access at the Laboratory's Main Gate and other entrances; patrolling the site on foot or bicycle, or in Police vehicles; and stationed at Police Headquarters, Bldg. 50. Among other locations, you will meet other S&SD staff at the Badging Office in the Brookhaven Center, Bldg. 30.

For answers to questions about the Safeguards & Security Division and its responsibility to ensure your on-site safety and security, please contact:

James Abbott, Manager  
Safeguards & Security Division  
Bldg. 50, Ext. 7759, [abbott@bnl.gov](mailto:abbott@bnl.gov)

Leonard Butera, Deputy Manager  
Safeguards & Security Division  
Bldg. 50, Ext. 4691, [lbutera@bnl.gov](mailto:lbutera@bnl.gov)

Richard Rossetti, Police Chief  
Safeguards & Security Division  
Bldg. 50, Ext. 7258, [rossetti@bnl.gov](mailto:rossetti@bnl.gov)

For more information about the Safeguards & Security Division, you can also go to [www.bnl.gov/ssd/](http://www.bnl.gov/ssd/) on the World Wide Web.

### IN AN EMERGENCY

- Dial Ext. 2222 or Ext. 911 from an on-site telephone.
- If you are calling from a cell phone, then dial 1 (631) 344-2222.
- If you have a hearing impairment, then dial Ext. 7032 from an on-site phone.

## Suggestions From BNL's Safeguards & Security Division On How to Stay Safe and Secure While at the Lab

At Brookhaven National Laboratory, your chances of becoming a victim of a crime are very low, and the Police Group and other members of BNL's Safeguards & Security Division are working very hard to keep the probability of on-site crime as low as possible.

However, because the Laboratory's perimeter is not fenced, because the site's facilities are spread out over 5,265 acres, and because some of that acreage is remote and wooded, we recommend that employees and visitors alike take the following precautions to protect yourselves and your personal property:

### Office, room, and apartment safety tips

- Keep your valuables, wallet, and/or pocketbook out of the sight of others and, if possible, locked in a draw
- Never lend your keys or leave them lying around for anyone to pick up
- Do not allow strangers to come into locked buildings; if they need to get in and they have proper access, then they can use their own keys or access cards.
- If you are alone in the area, then lock the door of your office, room, or apartment
- If you are leaving the area, then close and lock all ground-floor windows.

### What to do if it is dark outside

- Walk, stand, park, or exercise only in well-lit areas.
- If you are waiting for a ride, then watch traffic, looking out for vehicles that may pass slowly and/or return to pass again.
- Don't accept rides from people you do not know.
- Avoid walking or exercising out of doors alone. If it is necessary to go alone, then inform someone where you are going and contact them when you arrive at your destination.
- Avoid listening to a personal stereo through headphones at night, so you can be alert to your surroundings.
- Take out your office, room, or vehicle key before you reach your door, so you are ready to get in as quickly as possible.
- Before entering your vehicle at night, check the front and back seats.
- When you get in your vehicle, immediately lock the doors.
- When driving, if you think that you are being followed, then go directly to Police headquarters (on Upton Road, near the Main Gate, in Bldg. 50).

### What to do if you are working late

- If you are to work late into the evening, then notify Police headquarters (Ext. 2238 or Ext. 2239). Give the name of your department, the building number, your room number, and what time you expect to be done with your work.
- When you are done working late, please notify Police headquarters that you are leaving.
- Lock your room, office, laboratory, and/or building if it is safe to do so.
- Carry a flashlight and/or whistle, for use to attract attention in case of emergency.

### Cell phone tips

- If possible, carry a cell phone when walking, driving, exercising, or working alone.
- Program your cell phone ahead of time to call the BNL emergency number: 1 (631) 344-2222.

### What to do if you need immediate help

- Dial Ext. 2222 or Ext. 911 from an on-site phone.
- If you are calling from a cell phone, then dial 1 (631) 344-2222.
- If you have a hearing impairment, then dial Ext. 7032 from an on-site phone.
- Use the above-listed phone numbers in case of any emergency — personal safety, fire, medical emergency, or property theft.
- These telephone numbers are answered 24 hours a day, 7 days a week.
- BNL's Police headquarters is located on Upton Road, near the Main Gate, in Bldg. 50. Police headquarters is open 24 hours a day, 7 days a week. In a non-emergency, call Ext. 2238 or Ext. 2239 from an on-site telephone to talk to a police officer on duty.
- BNL's Firehouse is located on Upton Road, at the intersection with Brookhaven Avenue, in Bldg. 599. In a non-emergency, call Ext. 2350 from an on-site telephone to talk to a firefighter on watch.